

### Unstaffed Open Library

- In the early morning and evening hours as well as on Sundays and public holidays the Uster City and Regional Library opens as an unstaffed Open Library. Patrons must carry their personal valid library card to access the unstaffed Open Library. Adults accompanying young children or persons in need of assistance do not need to be library card holders.

### Video Surveillance Policy

- To ensure the patrons' safety video surveillance is in operation during the opening hours of the staffed and the unstaffed Open Library. All video recordings are saved locally and protected from access by third parties. In the case of criminal offences or failure to comply with the Library Regulations or the Code of Conduct Library staff is entitled to view the recordings and to hand them over to law enforcement. After a period not exceeding 100 days recordings will be erased unless they are relevant to an ongoing inquiry.

### Code of Conduct

- The Uster City and Regional Library's Code of Conduct is on display throughout the Library. Patrons are kindly requested to be considerate and respectful of others in the Library.
- They are to follow the directions of the Library staff. Failure to comply with the Library Regulations or the Code of Conduct could result in restriction or suspension of Library use. In the event of serious offences, we may invoice the expenses and material costs.

*Significant changes to the Library Regulations and all changes to the Pricing Rules are reviewed and approved by the Uster City Council. Minor changes to the Library Regulations are the responsibility of the department head in charge. The Library will notify patrons about any changes to the Library Regulations on its notice boards. Changes in the Pricing Rules will be communicated by way of official publication of the City of Uster.*

*Uster City Council, 5-11-24 / supplemented by department, 23-6-25 Regl\_GO-englisch-ab1Juli2025\_20250624.docx*

### MEDIA OFFERING AND SERVICES

- 47,000 books, movies, audio books, games, magazines, newspapers, Tonies, Nintendo Switch, music CDs, Library of Things.
- E-media through the Library's website: Digital library, movie streaming
- Wi-Fi
- Café
- Workstations with computer access and printer
- Mobile printing and scanning
- Photocopier, black-and-white and colour
- E-readers
- Events, tours, guided class visits, courses

Stadt- und Regionalbibliothek Uster  
Bankstrasse 17, 8610 Uster / 044 944 77 50  
[www.stadtbibliothek-uster.ch](http://www.stadtbibliothek-uster.ch) / [bibliothek@uster.ch](mailto:bibliothek@uster.ch)

The «Uster City Library Regulations and Pricing» are effective from 1 July 2025.

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[www.stadtbibliothek-uster.ch](http://www.stadtbibliothek-uster.ch)



## USTER CITY LIBRARY REGULATIONS AND PRICING



Opening Times
<b>365 days a year</b> (including public holidays)
<b>Mon – Sun</b> <b>6 am – 10 pm</b>
full-service hours Mon – Fri 10 am – 6 pm Sat 10 am – 4 pm
Self-service hours allow you to visit the Library outside of full-service hours. Access with a valid library card.

[www.stadtbibliothek-uster.ch](http://www.stadtbibliothek-uster.ch)

## PRICING

	Valid	No. items	Digital included	Resi- dents	Non-Resi- dents
<b>Adults (&gt; 16 yrs) regular subscr.</b>	1 yr	20	yes	67.-	77.-
<b>Adults (&gt; 16 yrs) mini subscr.</b>	1 yr	3	no	52.-	59.-
<b>Children (&lt; 16 yrs) regular subscr.</b>	1 yr	20	yes	20.-	25.-
<b>Children (&lt; 16 yrs) mini subscr.</b>	1 yr	3	no	5.-	10.-
<b>Discounted regular subscr.: students, apprentices (&lt; 26 yrs, ID); disabled (ID)</b>	1 yr	20	yes	54.-	62.-
<b>Discounted mini subscr.: students, apprentices (&lt; 26 yrs, ID); disabled (ID)</b>	1 yr	3	no	42.-	47.-
<b>Family/partnership</b> (residing in the same household), (children < 21 yrs)	1 yr	20	yes	125.-	135.-
<b>Institutions</b> (non profit)	1 yr	20	yes	52.-	59.-
<b>Open Access</b> (unstaffed library only)	1 yr	0	no	20.-	25.-
<b>Trial subscr.</b>	2 mos	3	yes	15.-	20.-
<b>Integration Permits N/F/S</b>	1 year, 3 items, incl. digital: Adults (>16 yrs) 3.-, Children (<16 yrs) 2.-, Family 5.-, Trial subscr. (2 mos) 1.-				
<b>KulturLegi</b>	70% discount on all subscription plans				

**Registration Adults / Children / Integration and KulturLegi** 8.- / 5.- / 2.-

**Replacement library card** Adults / Children / Integration and KulturLegi 5.- / 5.- / 2.-

**Reservation** per item (book, CD, DVD, game, magazine aso.) 3.-

**Wi-Fi** free

**Public access computers** free

**Copying, Printing, Scanning**

- A4 black-and-white / colour per page 0.20 / 0.50

**Overdue Notice Fees** Adults / Children

- Reminder by email (1 day before return date) free

- 1<sup>st</sup> overdue notice (3 days after due date) 5.- / 3.- basic fee + 1.- per item

- 2<sup>nd</sup> overdue notice (14 days after 1<sup>st</sup> overdue notice) + 15.- / 8.- basic fee + 1.- per item

- Invoice (21 days after 2<sup>nd</sup> overdue notice) + 25.- / 15.- basic fee + 1.- per item

- Integration and KulturLegi: 1<sup>st</sup> overdue notice 1.- + 1.-/item, 2<sup>nd</sup> overdue notice 2.- + 1.-/item, Invoice 3.- + 1.-/item

- Subsequently followed by collection by the City of Uster; any additional expenses incurred will be charged.

**Processing fee** for lost, damaged, incomplete items aso. up to 12.- per item

**Guided class visit** per class 55.-

**Room rental** per event (based on time involved, technology and infrastructure) 0.- to 300.-

- Special events, large-scale events, all-day events, returning events upon request

- Associations of the City of Uster 30% discount

*All amounts in CHF, incl. VAT.*

## REGULATIONS

The Uster City and Regional Library is open to all. Access during unstaffed Open Library opening hours is restricted to patrons carrying their valid personal library card.

### Registration

- A library card will be issued upon presentation of proof of identity.
- Library cards are personal and not transferable. Card holders may not allow their card to be used by anyone else, even if they are family members or persons residing within the same household. Children need their own library card to check out materials without being accompanied by an adult or in any case when over the age of 10.
- In registering or using the Library, patrons give consent to the Library Regulations and the Pricing Rules as well as the Code of Conduct of the Uster City and Regional Library.
- The Uster City and Regional Library card is also valid at the Nänikon Communal Library.
- Patrons residing outside the political municipality of Uster are considered non-residents for the purposes of library membership.
- Patrons can access their library account on the Uster City and Regional Library's website. Here they can renew items or place reservations.
- Pricing and borrowing rules may vary slightly during promotional campaigns, for specific media and in specific situations.
- Patron data will not be passed on to third parties. All data will be deleted after five years of inactivity.

### Loan Regulations

- Loan: All media to be borrowed (book, CD, DVD, game, magazine aso.) are to be checked-out before leaving the Library premises.
- Loan period: Standard loan period is 4 weeks, 2 weeks for DVDs.
- Renewals: Items on loan can be renewed twice if they have not been recalled by another borrower.
- Digital media and certain other items (e.g. Library of Things) may be subject to different loan periods and renewal regulations. These are communicated on the Library's website as well as displayed on the shelves.
- Reservation: Available items and items that are currently on loan can be reserved for a fee.
- Returns: Items can be returned in the Library within opening hours of the staffed and unstaffed Open Library. Outside opening hours drop boxes are provided at the entrance to the Library.
- Overdue fees: An overdue fee will be charged for all items not returned on or before the due date. The fee is due whether or not the overdue notice has been sent out or received. After the 2nd overdue notice the item on loan will be replaced at the borrower's personal expense and the borrower's library account will be suspended until full payment.

### Liability

- Borrowers are responsible for all items charged out to their library cards. The Library will charge a processing fee for damaged, defaced, incomplete or lost items. In addition replacement or repair charges will be due. The Library will take care of all replacement, cleaning or repair.
- The Library disclaims liability within legally permissible bounds. In particular, the Library accepts no liability for damage caused by devices or recorded media borrowed by patrons.
- Minors up to 18 years of age are the legal responsibility of their parents/legal guardians who are responsible for any fees associated with their minor child's library card.