

### Unstaffed Open Library

- In the early morning and evening hours as well as on Sundays and public holidays the Uster City and Regional Library opens as an unstaffed Library. All patrons holding a valid library card can access the unstaffed Library, children and adults alike. All technical devices are ready for operation, including the self-checkout and return system.

### Video Surveillance Policy

- The Library strives to maintain a safe and secure environment for its patrons. Therefore video surveillance is in operation during the opening hours of the staffed and unstaffed Library. All video security records are being stored in a secure environment and are not available to third parties for viewing. Failure to comply with the Library Regulations may result in releasing video records to law enforcement. After a period not exceeding 100 days records will be erased unless they are relevant to an ongoing inquiry.

### Code of Conduct

- Patrons of the Uster City and Regional Library are to be considerate and respectful of others in the Library.
- They are to follow the directions of Library staff. Failure to comply with the Library Regulations and the Pricing Rules could result in restriction or suspension of Library use.

*Significant changes to the Library Regulations and all changes to the Pricing Rules are reviewed and approved by the Uster City Council. Minor changes to the Library Regulations are the responsibility of the department head in charge. The Library will notify patrons about any changes to the Library Regulations on its notice boards. Changes in the Pricing Rules will be communicated by way of official publication of the City of Uster. Due to the extraordinary world situation the pricing concerning Integration subscriptions have been adjusted as listed.*

Uster City Council, 15-11-2022

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### MEDIA OFFERING AND SERVICES

45,000 books, movies, audio books, games, magazines, newspapers, Tonies, Nintendo Switch and music CDs.

E-media through the Library's website: Digitale Bibliothek, movie and music streaming

Wi-Fi

Café

Workstations with computer access and printer

Scanning / mobile printing

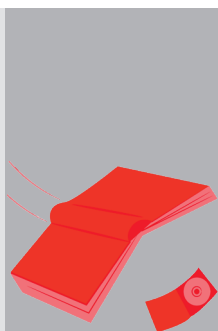
Photocopier, black-and-white and colour

E-readers

#### Stadt- und Regionalbibliothek Uster

Bankstrasse 17, Postfach, 8610 Uster / 044 944 77 50

[www.stadtbibliothek-uster.ch](http://www.stadtbibliothek-uster.ch) / [bibliothek@uster.ch](mailto:bibliothek@uster.ch)



The «Uster City Library Regulations and Pricing» are effective from 1 January 2023.

[www.stadtbibliothek-uster.ch](http://www.stadtbibliothek-uster.ch)



## USTER CITY LIBRARY REGULATIONS AND PRICING

<b>Opening Times</b> <b>365 days a year</b> (including public holidays)
<b>Mon – Sun</b> <b>6 am – 10 pm</b>
Full-service hours Mon – Fri 10 am – 6 pm Sat 10 am – 4 pm
Self-service hours allow you to visit the Library outside of full- service hours. Access with a valid library card.

[www.stadtbibliothek-uster.ch](http://www.stadtbibliothek-uster.ch)

## PRICING

	Valid	No. items	Digital included	Residents	Non- Residents
<b>Adults (&gt; 16 yrs) regular subscr.</b>	1 yr	20	yes	67.–	77.–
<b>Adults (&gt; 16 yrs) mini subscr.</b>	1 yr	3	no	52.–	59.–
<b>Children (&lt; 16 yrs) regular subscr.</b>	1 yr	20	yes	22.–	27.–
<b>Children (&lt; 16 yrs) mini subscr.</b>	1 yr	3	no	7.–	12.–
<b>Discounted regular subscr.:</b> students, apprentices (< 26 yrs, ID), disabled (ID)	1 yr	20	yes	54.–	62.–
<b>Discounted mini subscr.:</b> students, apprentices (< 26 yrs, ID), disabled (ID)	1 yr	3	no	42.–	47.–
<b>Family/partnership</b> (residing in the same household), (children < 21 yrs)	1 yr	20	yes	125.–	135.–
<b>Institutions</b> (non profit)	1 yr	20	yes	52.–	59.–
<b>Trial subscr.</b>	2 mos	3	yes	15.–	20.–
<b>Open Access</b> (unstaffed library only)	1 yr	0	no	20.–	25.–
<b>KulturLegi</b>	70% discount on all subscription plans				
<b>Integration Permits N/F/S</b> (1 yr, 3 items, incl. Digital): Adults (> 16 yrs) 3.– ; Children (< 16 yrs) 2.–; Trial subscr. 1.– (2 mos); Registration: 2.–; card replacement: 2.– Overdue notice: 1 <sup>st</sup> overdue notice 1.– + 1.–/item, 2 <sup>nd</sup> overdue notice 2.– + 1.–/item					

<b>Registration</b>	8.–
<b>Replacement library card</b>	8.–
<b>Reservation</b> per item (Book, CD, DVD, game, magazine aso.)	3.–
<b>Wi-Fi</b>	free
<b>Public access computers</b>	free
<b>Copying / Printing / Scanning</b>	
• A4 bw / colour per page	0.20 / 0.50
• A3 bw / colour per page	0.40 / 1.–
<b>Reminders</b>	
• Reminder by email (1 day before return date)	free
• 1 <sup>st</sup> overdue notice (3 days after due date)	5.– basic fee + 1.– per item
• 2 <sup>nd</sup> overdue notice (14 days after 1 <sup>st</sup> overdue notice)	+ 15.– basic fee + 1.– per item
• Invoice (21 days after 2 <sup>nd</sup> overdue notice)	+ 25.– basic fee + 1.– per item
• Subsequently followed by collection by the City of Uster	
• Any additional expenses incurred will be charged.	
<b>Processing fee</b> for lost, damaged or incomplete items	up to 12.– per item
<b>Guided class visit per class</b>	55.–
<b>Room rental per event</b> (based on time involved, technology and infrastructure)	0.– to 300.–
• Special events, large-scale events, all-day events, returning events	upon request
• Associations of the City of Uster	30% discount

*All amounts in CHF, incl. MwSt*

## REGULATIONS

The Uster City and Regional Library is open to all. Access during opening hours of the unstaffed Open Library is possible with a valid library card only.

### Registration

- A library card will be issued upon presentation of proof of identity. Library cards are personal and not transferable.
- In registering or using the Library, patrons give consent to the Library Regulations and the Pricing Rules of the Uster City and Regional Library including its video surveillance policy.
- The Uster City and Regional Library card is also valid at the Nänikon Communal Library.
- Patrons living outside the political municipality of Uster are considered non-residents for the purposes of library membership.
- Patrons can access their library account on the Uster City and Regional Library's website. Here they can renew items or place reservations.
- Pricing and borrowing rules may vary slightly during promotional campaigns, for specific media and in specific situations.
- Patron data will not be passed on to third parties. All data will be deleted after five years of inactivity.

### Loan Regulations

- Loan: Patrons must present a valid library card to borrow any library materials (book, CD, DVD, game, magazine aso.).
- Loan period: 2 weeks for DVDs / 4 weeks for all other media. Exceptions may apply for specific media.
- Renewals: Items on loan can be renewed twice if they have not been recalled by another borrower. Exceptions may apply for specific media.
- Reservation: Available and items on loan can be reserved for a fee. Exceptions may apply for specific media.
- Returns: Items can be returned at the return system in the Library within opening hours. Outside opening hours drop boxes are provided at the entrance to the Library.
- Overdue fees: An overdue fee will be charged for all items not returned on or before the due date. The fee is due whether or not the overdue notice has been sent out or received. After the 2<sup>nd</sup> overdue notice the item on loan will be replaced at the borrower's personal expense and the borrower's library account will be suspended until full payment.

### Liability

- Borrowers are responsible for all items charged out to their library cards. Damaged, incomplete and lost items incur a replacement or repair charge plus a processing fee.
- The Library disclaims liability within legally permissible bounds. In particular, the Library accepts no liability for damage caused by recorded media borrowed by patrons.
- Minors up to 18 years of age are the legal responsibility of their parents/legal guardians who are responsible for any fees associated with their minor child's library card.